Seaford Secondary College Task Deadline Policy

SACE Board deadline policy states that students receive a 0 (zero) for any task that is not submitted by the due date or subject to a new deadline negotiated at least 48 hours prior to the task due date. Schools (teachers) are then left to set their own task deadline dates within their assessment calendar.

Seaford Secondary College’s Deadline Policy is designed partly to reflect this. The Deadline Policy is set as a draft deadline for written tasks, and a final task deadline for practical tasks where drafts are not part of the process. Due dates, either draft or final, will apply to all tasks set from Year 7 to Year 12, unless an extension is asked for at least 48 hours prior to the due date. Students not meeting their final task due date will receive a 0 (zero) for that task.

SACE Year 11 and Year 12 Students who do not meet the draft due dates will have their subject or Care Group teacher phone home and advise parents that the student’s Home Study privilege has been withdrawn. The student then needs to report to the SACE Coordinator during non-timetabled lessons to catch up on the task. The teacher will email the SACE Coordinator with the student’s name and a copy of the task that is overdue.

These students will be supervised and will not regain their Home Study privileges until they are up to date with their work and signed off by the SACE Coordinator. This process will be followed from the beginning of Semester 1 2015 and decisions made early with the relevant House Leaders and Counsellor about subject changes or student withdrawal from a subject.